

Accountant/Business manager needed for Catholic parish with large retail operation. Must have accounting degree or ten years experience with retail and non-profit accounting and bookkeeping, including payroll. Familiarity with Intuit Inventory or other inventory control software a must. Additional familiarity with Connect Now accounting software a plus. Located in beautiful northern NM this is the perfect position for a meticulous, experienced person who is a team player, visionary and can work independently as well as supervise staff . Salary & benefits DOE. Applicant will be required to take bookkeeping and drug tests, including a background check. All interested applicants are encouraged to apply by e-mail or in care of the following address:

Kim Montañó  
Archdiocese of Santa Fe Director of Audits  
4000 St. Joseph's Pl NW  
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Please send cover letter, resume, and salary requirements.